



Loterie Nationale, Luxembourg

IT Operations Administrator

About Loterie Nationale

Loterie Nationale is the public gambling operator in the Grand-Duchy of Luxembourg. Our product range includes draw games (EuroMillions, Lotto, Zubito, High 5, Eurodreams), scratch games (Rubbel), virtual lottery terminals (Videolot) and sportbetting (PMU and LoterieSport). Our offer is distributed through 600 points of sales and online. Loterie Nationale is committed, from the design of its games to their sale, to preventing the development of excessive gambling behaviors and protecting minors, thanks to the implementation of a structured program of responsible gaming.

Loterie Nationale has been managed by Œuvre Nationale de Secours Grande-Duchesse Charlotte since 1945. Whole of the gaming profits made by Loterie Nationale are transferred to Œuvre Nationale de Secours to finance its philanthropic activities within the social, cultural, environmental, health & sports and memory & heritage areas.

Loterie Nationale is recruiting an IT Operations Administrator to reinforce its IT Operations team.

Key responsibilities

The IT Operations Administrator is responsible for the monitoring, management and administration of the computers systems on premises, off premises and cloud. He / She interacts with the external providers to perform day to day operations. The IT Operations Administrator will work under the supervision and guidance of the Operations Manager to ensure that all services levels are reached.

The IT Operations Administrator shall in coordination with the Operations Manager perform the following tasks:

- Perform day-to-day computer systems operations,
- Monitor and maintain on prem and cloud infrastructure, including virtual machines, Office 365, and networking components,
- Implement and manage security measures to protect on prem and cloud resources, including identity and access management, encryption, and compliance,
- Diagnose and resolve technical issues,
- Review, evaluate, and make recommendations on computer systems operations and system architecture,
- Interact with the gaming providers to perform day-to-day operations,
- Recommend and participates in the development, writing and implementation of procedures and handbooks,
- Maintains currency of knowledge with respect to relevant state-of-the-art technology and equipment.

Candidate profile

- Bachelor degree (at least) in information technology or equivalent
 - Good knowledge of operating systems, virtualization, Office 365, cloud infrastructure, networking, and security.
 - Strong understanding of Azure services including Azure Active Directory, App Services, Azure Storage, Azure SQL, Virtual Machines, Networks and Firewalls
 - At least 3 years of successful experience in a similar role
 - Collaborative team player with interpersonal skills and ability to work with diverse stakeholders.
 - Excellent problem-solving and communication skills
 - Attention to details and processes
 - Adaptability and flexibility
 - Fluent in French and English
 - Relevant Azure certifications (e.g., Microsoft Certified: Azure Administrator Associate) will be an asset
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